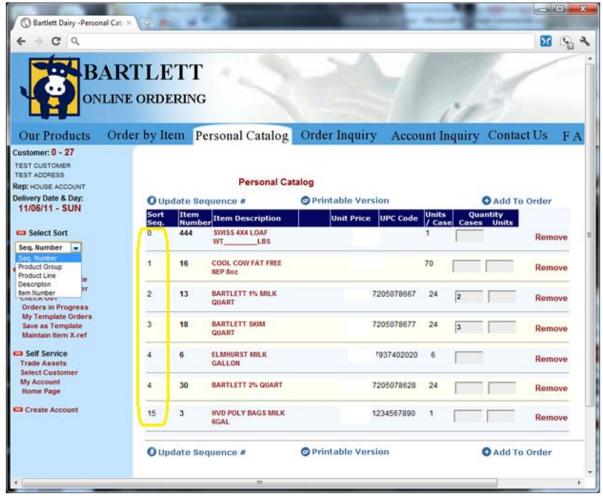
Personal Catalog





The personal catalog is a user generated list of their commonly used or favorite items. Unlike the "Our Products" page, the "Personal Catalog" items can be sorted and printed to allow for quicker ordering.

To Sort the list of items use the drop down box on the left navigation menu.

Sorting by "Seq. Number" allows the user to create their own menu to order. To change the sort sequence click the "Update Sequence #" above or below the list. Please note that the numbers are not required to be sequential. For example an item that you always want to be on the bottom might be numbered "99" so you can leave space for any items that you may add in the future without renumbering the whole list.

After entering quantities click the ADD TO ORDER button above or below the item list.

Personal Catalog



To print the list, click the "Printable Version" link above or below the item list.

This print out can be used to take inventory, so that when you are ready to order on-line you have all the information you need!

