



# BARTLETT ONLINE ORDERING

## Review Account

The screenshot shows the Bartlett Dairy online ordering website. The browser address bar indicates the URL: [www.bartlett-online-ordering.com:90/CGI-BIN/LANSAWEB?WEBEVENT+L3576C53F4F897400195603E+PCE+ENG](http://www.bartlett-online-ordering.com:90/CGI-BIN/LANSAWEB?WEBEVENT+L3576C53F4F897400195603E+PCE+ENG). The website header includes the Bartlett Dairy logo and the text "BARTLETT ONLINE ORDERING". A navigation menu at the top contains links for "Our Products", "Order by Item", "Personal Catalog", "Order Inquiry", "Account Inquiry", "Contact Us", and "FA".

The main content area is titled "Account Inquiry" and displays the following information:

**Customer:** 0-27  
**TEST CUSTOMER**  
**TEST ADDRESS**  
**Rep:** HOUSE ACCOUNT

**Account Inquiry**

**Customer:** 0-27

**BILL TO:** TEST CUSTOMER  
TEST ADDRESS

**DELIVER TO:** TEST CUSTOMER  
TEST ADDRESS

**Phone Number:**

<b>Previous Balance:</b>	\$ .00	<b>Payment Type:</b>	Cash
<b>Current Payments:</b>	\$6.01	<b>Sales Rep:</b>	HOUSE ACCOUNT
<b>Debit Adjustments:</b>	\$ .00	<b>Finance Charge Code:</b>	
<b>Credit Adjustments:</b>	\$ .00	<b>Finance Charge %:</b>	.000
<b>Credit Limit:</b>	\$0	<b>Last Payment Date:</b>	03/08/11
<b>Current Balance:</b>	\$5.01	<b>Last Invoice Date:</b>	00/00/00

[View Invoice List](#)

The left sidebar contains several sections:

- Customer: 0 - 27**  
TEST CUSTOMER  
TEST ADDRESS  
Rep: HOUSE ACCOUNT
- Place an order**  
Select Delivery Date  
Orders in Progress  
My Template Orders  
Save as Template  
Maintain Item X-ref
- Self Service**  
Trade Assets  
Select Customer  
My Account  
Home Page
- Create Account**

To review your account details select "Account Inquiry" from the menu across the top of the website. Here you can see the configuration of your account and financial details with respect to Bartlett. By clicking on "View Invoice List" you can see more detailed financial information.



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The screenshot shows a web browser window with the URL [www.bartlett-online-ordering.com](http://www.bartlett-online-ordering.com). The page title is "Bartlett Dairy -Invoice Inquiry". The website header includes the Bartlett Dairy logo and the text "BARTLETT ONLINE ORDERING". A navigation menu contains links for "Our Products", "Order by Item", "Personal Catalog", "Order Inquiry", "Account Inquiry", "Contact Us", and "FAQ".

On the left side, there is a sidebar menu with the following options:

- Customer: 0 - 27
- TEST CUSTOMER
- TEST ADDRESS
- Rep: HOUSE ACCOUNT
- Place an order
  - Select Delivery Date
  - View Current Order
- CHECK OUT
- Orders in Progress
- My Template Orders
- Save as Template
- Maintain Item X-ref
- Self Service
  - Trade Assets
  - Select Customer
  - My Account
  - Home Page
- Create Account

The main content area is titled "Invoice Inquiry" and displays the following information:

Customer: 0-27  
BILL TO: TEST CUSTOMER  
TEST ADDRESS  
DELIVER TO: TEST CUSTOMER  
TEST ADDRESS  
Phone Number:

Invoice Number	Invoice Date	Invoice Status	Invoice Amount	Balance
8	08/01/11	Open	\$4.02-	\$4.02-
3	03/01/11	Paid	\$ .98	\$ .00
2	02/01/11	Paid	\$ .98	\$ .00
10	10/01/10	Paid	\$ .98	\$ .00
8	08/01/10	Paid	\$ .00	\$ .00
4	04/01/10	Paid	\$ .00	\$ .00

Selecting "View Invoice List" from the previous screen takes you to the Invoice Inquiry, a list of all invoices. Clicking on an Invoice Number brings up its specific details.



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The screenshot shows a web browser window with the URL [www.bartlett-online-ordering.com:90/CGI-BIN/LANSAWEB?WEBEVENT+L7576D93E44D94400835602M+PCE+ENG](http://www.bartlett-online-ordering.com:90/CGI-BIN/LANSAWEB?WEBEVENT+L7576D93E44D94400835602M+PCE+ENG). The page header includes the Bartlett Dairy logo and navigation links: [Our Products](#), [Order by Item](#), [Personal Catalog](#), [Order Inquiry](#), [Account Inquiry](#), [Contact Us](#), and [FAQ](#). The main content area is titled "Invoice Detail" and displays the following information:

**Customer:** 0 - 27  
TEST CUSTOMER  
TEST ADDRESS  
**Rep:** HOUSE ACCOUNT

**Invoice No:** 8

**BILL TO:** TEST CUSTOMER  
TEST ADDRESS

**DELIVER TO:** TEST CUSTOMER  
TEST ADDRESS

INVOICE DATE 00/00/00  
\*\*\*\* REPRINT \*\*\*\*  
INVOICE FOR WEEK ENDING 00/00/00

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total	Item #	Item Description	Unit Price	Extended
<b>Total Delivered:</b>											\$ .00

Corresponding Ticket #'s are:

1st PER	2nd PER	3rd PER	4th PER	5th PER	6th PER/OVR	<b>Account Balance</b>
\$ .00	\$ .00	\$ .00	\$ .00	\$ .00	\$ .00	\$ .00

[Return to Invoice Inquiry](#)

Powered by BARTLETT

The Invoice Detail screen for any particular order presents the detailed information of that order.